

*****FOR OFFICE USE ONLY*****

Application Approved:

License Number:

Issue Date:

Signature of Board Administrator

ID#:

Receipt #:



**Rhode Island
Board of Hairdressing & Barbering**

Room 104
3 Capitol Hill
Providence, RI 02908-5097

***Instructions and Application For
License As A***

Shop Space

License # _____

Name _____

Applicant - Print Name (First/MI/Last)

Applicant - RI License Number

*Applicant - Home/Cell Phone
Number*

Application Process Overview

1. Make a copy of the application and forms before you begin in case you make a mistake.
2. Type your information or print in blue or black ball-point pen. HEALTH staff will not make assumptions about illegible information. Be sure to print your name in the box provided on the cover page.
3. We suggest that you make a copy of your completed application before submitting it to HEALTH.
4. It is your responsibility to check on the status of your application.

General Instructions

1. Completed application signed & notarized
2. Application fee of \$130.00 in the form of a check or money order, made payable to "RI General Treasurer

Mail To:

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| <p>Rhode Island Department of Health Board of Hairdressing & Barbering Room 104, 3 Capitol Hill Providence, RI 02908-5097</p> |
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A space license is **non-transferable**. If, at any point, you seek to rent space in a different shop, a **new** space application must be completed.

An individual renting space within a shop is automatically considered the manager of that space. Therefore, a manager application form does not need to be completed with this application.

The shop in which the applicant wishes to rent must be currently licensed in Rhode Island and therefore an inspection of the rental space is not required.

Rental spaces must be renewed yearly and expire July 1st of every year. **Shops initially licensed prior to April 21st are required to renew in the July renewal of the same year.** A renewal form will automatically be sent to the address provided in the application. Any change in address must be sent to the Department within ten (10) days.

HEALTH will not, for any reason, accelerate the processing of one applicant at the expense of others. Once your application is complete it will be reviewed, and you will be issued a license number. ***To obtain your license number prior to receiving your license card, please refer to the HEALTH Licensee Lookup web site:***

<https://healthri.mylicense.com/Verification/>

Rules and Regulations/Laws

To obtain the Rules and Regulations for your profession visit the A-Z list on the Topics & Programs page at the following web site. From the list click on the letter for your profession.

<http://www.health.ri.gov/atoz/>

Title 5, Chapter10, entitled: Barbers, Hairdressers, Cosmeticians, Manicurists and Estheticians can be downloaded at the following web web site:

www.rilin.state.ri.us/statutes/title5/5%2D10/index.htm

