



## Best Practices for Immunizing Patients

### Resources

1. **CDC's Recommended Childhood and Adolescent Schedule:**  
<http://www.cdc.gov/vaccines/schedules/index.html>  
**CDC's Recommended Adult Schedule:** <http://www.cdc.gov/vaccines/schedules/index.html>
2. Always provide a **Vaccine Information Statement (VIS)** to the patient or parent/guardian prior to administering vaccines. VISs are available in multiple languages at <http://www.immunize.org/vis/> and are also available to order in English and Spanish at:  
<http://www.health.ri.gov/order/publications/resultsbyparameter.php?audience=%20ALL&topic=Immunization>.
3. **Screening Checklist for Contraindications to Vaccines for Adults:**  
<http://www.immunize.org/catg.d/p4065.pdf>  
**Screening Checklist for Contraindications to Vaccines for Children and Teens:**  
<http://www.immunize.org/catg.d/p4060.pdf>
4. Refer to the RIDOH **Immunization Resource Manual**  
<http://www.health.ri.gov/immunization/for/providers/#resource> for current immunization materials.
5. If you are a KIDSNET provider, log in to [www.kidsnet.health.ri.gov](http://www.kidsnet.health.ri.gov) to assess the immunization status of all your childhood patients by running the KIDSNET "Missing Immunizations" report.

### Vaccine Storage and Handling Recommendations and Requirements

1. Designate one staff member as the **Vaccine Coordinator** and another as the **Back-Up Coordinator** to be responsible for ensuring proper vaccine storage and handling, ordering vaccines using OSMOSSIS, monitoring refrigerator and freezer temperatures, and implementing the Practice Disaster Plan. Contact your Immunization Program representative for assistance as needed.
2. To comply with the State-Supplied Vaccine (SSV) Agreement, your practice's Vaccine Coordinator and Back-Up Coordinator will need to complete the "You Call the Shots" **Vaccine Storage and Handling (Jan 2017)** training module found at: <https://www2a.cdc.gov/nip/isd/ycts/mod1/courses/sh/start.asp>. Keep the Certificate of Completion on file to be viewed at the request of RIDOH.
3. Use a continuous temperature-monitoring device, certified and calibrated to NIST standards for each vaccine unit. Contact your Immunization Program Representative for assistance if needed.
  - Continue to use the daily temperature log, documenting beginning-of-day and end-of-day temperatures and the min/max temperatures for the previous 24-hour period.
  - Stand-alone refrigerators and stand-alone freezers are strongly recommended for vaccine storage by the CDC and state.-